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JOB OBJECTIVE

A challenging position in Network Management / Engineering, utilizing abilities developed through my 15 years of experience and education, with the opportunity for professional growth based on performance.

NETWORK / ADMINISTRATION SKILLS

- ✓ MCSE certified for Microsoft NT 4.0 (Preparing for Server 2003 MCSE w/est. completion June 2007)
- ✓ CNE certified for Novell 4.10

- ✓ Excellent day-to-day working knowledge of the following:

Hardware	Software	Software and Misc.
HP/Compaq Proliant Servers	Windows 2003 Server thru NT 4.0	SQL 2000 thru 7.0
Dell, HP & other desktops	Active Directory (AD)	Office 2003 thru 97
Wireless LAN's	Windows XP thru 95 desktop OS	Symantec Anti-Virus Corp. Ed.
HP, Xerox, and other printers	Exchange 2003 thru 5.5	Symantec Ghost Corp Ed.
3com & Cisco catalyst switches	Backup Exec 10 thru 7	IIS 5.0 and 4.0
Cisco PIX Firewalls	Citrix Metaframe	TCP/ IP, DNS, DHCP, WINS, VPNs
SMC Router / Firewalls	Windows SUS	
Instagate firewall appliances	Microsoft SMS	

- ✓ Specification, procurement, installation, configuration and migration of all servers, desktops, software, peripherals, and infrastructure components.
- ✓ Hands-on troubleshooting and repair of all server and workstation hardware, including HP, Dell, and others.
- ✓ Full support and maintenance of network connectivity systems (hubs, routers, switches, Cisco PIX, SMC, and Instagate firewall appliances), including the installation and reconfiguration of facility CAT-5e wiring.

COMMUNICATION SKILLS

Devised and actively participated in numerous work groups focusing on complex administrative, business, and technical issues. Experienced in all aspects of communication with colleagues and vendors. Developed and maintained training of employees on an as needed basis for all technical systems.

PERSONAL ATTRIBUTES

My project management experience allows me to plan, organize, develop, implement, manage, and supervise complex programs and special projects. I am accustomed to accepting responsibility and delegating authority / tasks, and am capable of working with and through people at all levels. A good sense of humor and a personal dedication to producing timely, accurate, and cost effective results is a motivating force for me.

SUPERVISION/ORGANIZATION

Directly supervised as many as 11 staff members in various capacities. My desire to successfully complete projects provides a motivation to achieve excellence. Ability to manage and coordinate multiple projects simultaneously.

EMPLOYMENT HISTORY

7/99 – Present Pentax Vision Incorporated, Hopkins, MN
 Eyeglass coating Manufacturer
 Network Engineer

- ✓ Network Engineer for a mixture of 85 Windows 2000 / XP workstations and 10 Windows 2000 / 2003 servers on a TCP/ IP-based Ethernet network including DNS, DHCP, and WINS.
- ✓ Specification, procurement, installation, configuration and migration of all servers, desktops, software, peripherals, and infrastructure components.
- ✓ Administration of the daily operations for the company's Windows 2003 environment which include, maintenance, backup, installation, planning, design, and troubleshooting.

- ✓ Hands-on troubleshooting and repair of all server and workstation hardware, including HP, Dell, and others.
- ✓ Support and maintenance of network connectivity systems (hubs, routers, switches, Cisco PIX, SMC, and Instagate firewall appliances), including the installation and reconfiguration of facility CAT-5e wiring.
- ✓ Complete Systems Administration for 90+ employees.
- ✓ Responsible for end-user support / Help desk, a Mitel SX2000 PBX system, Reparte voicemail system, and all copier and FAX machines.
- ✓ Developed and maintained detailed network documentation with each project, before and after successful project implementation.
- ✓ Utilized cost savings techniques in the procurement process of routine purchases, capital expenditures, and service contracts.

5/94 – 3/99 General Dynamics Information Systems, Bloomington, MN
 Defense Systems Manufacturer
 Group Leader / Printed Circuits Division

- ✓ Hardware and software upgrades involving appropriation, installation, troubleshooting, and networking.
- ✓ Developed creative solutions to both short and long term networking issues within the department.
- ✓ System data backup and archiving. (Created and implemented.)
- ✓ Scheduling of ALL tooling work activities.
- ✓ Procurement and implementation of new equipment.
- ✓ Creation and revision of standard operating procedures.
- ✓ Process certification.
- ✓ Troubleshooting of process variation using Design of Experiments (DOE) methodologies.

9/88 - 5/94 Precision Diversified Industries, Plymouth, MN
 Printed Circuits Manufacturer
 Supervisor

- ✓ Supervision of 11 staff members, 24 hours per day, 7 days per week.
- ✓ Design and implementation of tooling history sheets.
- ✓ Generation, panelization, photoplotting, and inspection of both production and master artwork.
- ✓ Maintenance and pre-use inspection of Dupont 24L processor.
- ✓ System data backup and archiving.

9/83 - 9/88 United States Air Force, Minot AFB, ND
 Honorable Discharge September 12, 1988
 Nuclear Weapons Maintenance Team Chief

- ✓ Immediate supervisor of 6 individuals.
- ✓ Primary trainer for all incoming Team members.
- ✓ Held Top Secret security clearance.

CIVILIAN EDUCATION

Network Systems Security – Compumaster	2003
MS Windows 2000 - Microsoft Certified Systems Engineer (MCSE) (Knowledgenet)	2001
MS Win NT 4.0 - Microsoft Certified Systems Engineer (MCSE) (Benchmark)	1999
Novell 4.10 - Certified Novell Engineer (CNE) (Benchmark Computer Learning)	1997
Design of Experiments (DOE)	1995
Microsoft Access 2.0 - Intro and Intermediate	1995
Basic and Advanced 6 Sigma	1994
Hennepin Community College - Supervision 1 & 2	1991 - 1992
Hennepin Community College - Introduction to UNIX	1990
Wayzata Sr. High School - Diploma	1983

MILITARY EDUCATION

NCO Preparatory School - Graduate - Top of Class with Honors	1985
Nuclear Weapons Systems and Technologies - Honor Graduate	1983

REFERENCES Available upon request